

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, December 28, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, December 28, 2004, with the following members present: Deanna Santema, Dennis Falken, Donald Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Ted Eggebraaten, Robert Hill, Arnold Brown, Al Kurtenbach, Scott Munsterman, Craig Bond, Emily Bond, Brian Eclov, and Jill Fier.

CALL TO ORDER

Chairperson Santema called the meeting to order.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the December 28, 2004 Commission Meeting, and the minutes from the December 21, 2004 Commission Meeting. Welfare Matters: Case # 04-141A for medication was approved; Case # 04-040 for hospital was denied; Case # 04-020 for hospital was denied; Case # 04-106 for hospital was denied. Travel/Education: Laurie Tangen to go to Colman, SD on January 18, 2005 to Demonstrate the DermaScan Machine. Mel Kloster to go to Chester, SD on January 7, 2005 to attend a Row Crop Meeting; to go to Canova, SD on January 18, 2005 to attend a Row Crop Meeting; to go to Howard, SD on January 20, 2005 to attend the Howard Private Applicator Training; to go to Sioux Falls, SD on January 26, 2005 to attend the Precision Ag Training. Joyce Caugherty and Brenda Conn to go to Watertown, SD on January 26, 2005 to attend the Regional Staff Meeting.

ROUTINE BUSINESS

Motion by Falken, seconded by Klavetter, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes. A&M Seal Coating, stripe parking lot \$40.96; Action Process Serving, subpoenas \$38.40; Allied Oil & Supply, tires \$1,477.56; American Hotel & Suites, room \$98.00; Amoco Oil Co, gas \$13.06; Anderson Oil, grease/diesel fuel \$817.50; AT&T, telephone \$243.10; Eugene Beckman & Sons, parts \$27.84; Blackburn & Stevens, MI hearing \$168.00; Bowes Construction, bridge work \$5,309.22; Bozied Oil, car washes \$105.00; Bkgs Area Transit, blacktop lot \$2,072.40; Bkgs Area Chamber, legislative preview \$45.00; Bkgs City, utilities/fuel reimbursement \$2,932.87; Bkgs Co Zoning, postage/cookies \$37.08; Bkgs Register, publications \$399.89; Buhl's Cleaners, rugs/rental \$61.80; Burghardt Amateur Center, radios \$550.85; Bus Systems, bus ticket \$44.80; Butler Machinery, parts \$85.38; Clyde Calhoon, mileage \$74.24; Calhoon & Kratochvil, postage stamps/service fee/office rent/copies/telephone \$3,131.80; Carquest Auto, shop supplies \$93.15; Cellular One, telephone \$58.40; Central Business, supplies/furniture 13,181.15; Century Business, office equipment \$6,650.00; Clarey's Safety Equip, fire hoses \$450.00; Cook's Recycling, commercial service \$69.00; Crawford Funeral Service, funeral \$2,300.00; Credit Bureau of Sioux Falls, skip tracing \$12.00; Dakota Disc, qrtrly subscription \$125.00; Dakota Riggers & Tool, hoist/parts \$1,379.66; Dakota Tool & Pawn,

execution \$1,965.17; Dell Marketing, computers/monitor \$6,174.99; Dept of Transportation, contracts \$66,393.02; Donna Dietrich, MI hearing \$123.07; Estelline Community Oil, tank lease \$104.00; LG Everist, pea rock/rip-rap \$9,512.11; First District Assoc, E 911 mapping \$2,020.00; First Nat'l Bank, gas/motel \$350.05; G&K Services, laundry service \$177.13; Gall's, signal control/switch \$232.48; Glaxo-Smith-Kline, vaccine \$485.00; Governor's Inn, room \$64.00; Harold's Printing, envelopes \$275.50; Hawley Insurance Services, notary fee \$100.00; Heiman Fire Equip, gloves/tank/hoods \$1,198.66; Gary Heldt, postage/meals \$83.20; Tim Hogan, CAA \$2,184.16; Homestead Do-It Center, window blinds \$604.00; Huron Culvert & Tank, culvert \$1,716.40; Hy-Vee, inmate meals/supplies \$10,982.17; Index Stationers, supplies \$7.30; Indoff Inc, office furniture \$2,996.00; Inter-lake Community Action, support worker \$629.00; Janitor's Closet, brush holder \$16.00; Jerome Johnson, transcripts \$634.60; Mary Kidwiler, meeting/mileage \$33.00; Knapp Electric, repair \$40.00; Duane Knutson, meeting/mileage \$27.88; Nelva Kooistra, MI hearing \$15.00; L&L Parts, parts/filters \$148.21; LexisNexis Matthew Bender, address search \$110.00; Linweld, welding supplies \$48.37; Locators & Supplies, gloves \$249.32; Lyle's Signs, signs \$938.29; Donald McCarty, CAA \$1,438.40; McKennan Hospital, medical \$976.28; MCI, telephone \$213.00; M&T Medical, medical supplies/fan motor \$1,504.50; Bob Mans, meeting/mileage \$30.12; Martin's Oil, diesel fuel \$275.00; Mastercard, supplies/dues \$321.71; Mills Property Management, cleaning \$88.16; NADA, appraisal guide \$55.00; Nat'l 4-H Council, certificate \$45.31; Darrel Nelson, meeting/mileage \$31.08; Nancy Nelson, CAA \$358.56; NWPS, utilities \$2,968.80; Sean O'Brien, CAA \$194.40; Office Systems, supplies/maintenance \$494.32; Old Dominion Brush, snowbrush, \$255.74; Mike Olson, meeting/mileage \$39.08; Outlaw Graphics, safety decals \$168.00; Pheasantland Industries, decals \$418.83; Pitney-Bowes, scale rental \$141.00; Qualified Presort, renewal cards \$710.34; Quill, printer \$672.44; Qwest, database \$300.21; RFD News, publications \$254.06; Ramkota Inn, room \$49.00; Ramdell's, LP gas \$150.00; Cathy Rehfuss, MI hearing \$15.00; Reliance Telephone, phone cards \$1,000.00; Dept of Revenue, blood tests \$453.00; Rice's Fix-It Shop, map frame \$78.80; Jesse Ronning, CAA \$417.60; Running's Big R, supplies \$35.19; Sam's Club, membership \$60.00; SD Dept of Revenue, excise tax \$130.68; Secretary of State, notary fee \$25.00; Shephardson's Hardware Hank, batteries \$7.99; Sioux Falls Two Way Radio, radio \$168.57; Sioux Valley Energy, utilities \$55.00; Ida Slocum, stamps/Christmas supplies \$136.68; Slowey Court Reporting, MI hearings \$100.00; Steve Smith, meeting/mileage \$41.00; Cindy Steffen, meal/mileage \$42.62; Sturdevant's Auto, parts \$35.11; Swiftel Center, upkeep \$2,500.00; United Accounts, execution \$500.00; VandenBerg Law, CAA \$2,286.00; Jeff VanGerpen, transport \$37.28; Verizon, telephone \$260.26; Terry Vlasman, CAA \$105.12; Wagner Real Estate, inspection fees \$800.00; Wal-Mart, supplies \$18.73; West Group, law books \$809.30; Wheelco Brake & Supplies, air spring \$192.91; City of White, utilities \$53.85; Terry Wieczorek, CAA \$404.50; Wireless World, cords \$112.48; Chad Wosje, meeting/mileage \$41.00; Xerox, maintenance/repair \$419.70; Young Door Service, garage door \$4,235.00; Gopher Bounty: Afton Twp \$10.50; Alton Twp \$74.25; Bangor Twp \$354.00; Elkton Twp \$14.25; Eureka Twp \$166.50; Lk. Hendricks Twp \$307.50; Lk. Sinai Twp \$18.00; Oaklake Twp \$99.00; Oakwood Twp \$460.50; Oslo Twp \$328.50; Preston Twp \$483.00; Sterling Twp \$71.25; Volga Twp \$356.25; Windsor Twp \$36.75; Witnesses/Jurors: Kelly Blum \$20.00.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Bakken updated the board on a pending lawsuit and upcoming trial.

Motion by Negstad, seconded by Falken, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$10,605.93; Reason: Program Funding DOJ/OJP Critical Infrastructure Grant. Receipt # 89996: Line #22600X4296222. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Motion by Klavetter, seconded by Larson, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$1,715.06; Reason: Program Funding for 2004 DOJ/OJP LETPP Grant. Receipt # 89996: Line #22600X4296222. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

REGULAR BUSINESS

Motion by Larson, seconded by Negstad, to re-appoint Ann Marie Bahr to the Brookings Human Rights Committee for a four year term. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion passes.

Motion by Klavetter, seconded by Negstad, to re-appoint Layne Saathoff to the Brookings County Zoning Board for District 2. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

Motion by Negstad, seconded by Falken, to approve and authorize Chairperson Santema to sign Resolution # 04-56. A Resolution Authorizing Support of the South Dakota State University Research Park. Be it noted, the funds will be allocated from the County Commission Budget. Senator, Arnold Brown met with the board to discuss the Resolution. Motion by Negstad, seconded by Falken, to make amendments to Resolution # 04-56; A Resolution Authorizing Support of the SDSU Growth Partnership Research Park. Roll Call Vote on Amendments: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes. Roll Call Vote on Original Motion: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

Resolution #04-56

A RESOLUTION AUTHORIZING SUPPORT OF THE SDSU GROWTH PARTNERSHIP RESEARCH PARK

WHEREAS, Brookings County believes that the proposed SDSU Growth Partnership Research Park is an important development;

WHEREAS, Brookings County also believes that the research park will benefit the citizens of Brookings County and the State of South Dakota while promoting economic development in this area;

WHEREAS, Brookings County supports SDSU's efforts to ensure a successful endeavor by taking the steps to secure a business plan to aid in further planning for the research park;

NOW THEREFORE BE IT RESOLVED, that Brookings County supports the development of the SDSU Growth Partnership research park, and pledges \$25,000 from the commissioner's budget, contingent upon matching funds, in financial support to be used toward the business plan development for the park.

Dated this 28th of December, 2004.

Deanna Santema, Chairperson
Brookings County Commission

ATTEST:

Janet Willmott, Auditor
Brookings County

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, Department Head Reviews, Interviews for the Human Resource Assistant, the Personnel Manual and Proposed Changes, the NACo Prescription Drug Card Program, the County Day at the Legislature, Correspondence from Department of Public Safety, and an Invitation to the Dick Smith Retirement Party. Be it noted, the board approved the Personnel Action Notice for: Mark Halvorson, Annual Performance Review.

Motion by Falken, seconded by Negstad, to approve the changes and authorize Chairperson Santema to sign the Full Time Office Assistant job description for the Zoning and Drainage Department. Role Call Vote: Klavetter "Aye." Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye," Motion passes.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson discussed upcoming Conferences and Board Appointments.

Commissioner Negstad reported on the County Pot Luck.

Commissioner Falken reported on the County Pot Luck, the Multi-Plex Event Center Board Meeting, and Board Appointments.

Commissioner Klavetter reported on the County Pot Luck.

Commissioner Santema reported on the County Pot Luck and discussed County Road Concerns.

Commission Assistant/Human Resource Director, Stephanie Vogel discussed the Reorganization of the Board and the 2005 Board Appointments.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Negstad, to go into executive session at 9:33am. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 10:25am. Reason - Personnel Matters. No action at this time.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned until 9:00am Thursday, December 30, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office